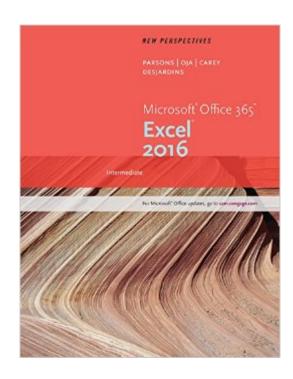
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# New Perspectives Microsoft Office 365 & Excel 2016: Intermediate, Loose-leaf Version





# Synopsis

Develop the Microsoft Excel 2016 skills you need to be successful in college and beyond with the emphasis on critical-thinking, problem-solving, and in-depth coverage found in NEW PERSPECTIVES MICROSOFT OFFICE 365 & EXCEL 2016: INTERMEDIATE. Updated with all-new case scenarios, this edition clearly applies the skills you are learning to real-world situations, making concepts even more relevant. New Productivity Apps provide a visual introduction to Microsoft OneNote, Sway, Office Mix and Edge with fun, hands-on activities for active learning. Companion Sways highlight videos and step-by-step instructions to help you learn how to use each app. NEW PERSPECTIVES MICROSOFT OFFICE 365 & EXCEL 2016: INTERMEDIATE demonstrates the importance of what you're learning while strengthening your outcomes and helping you transfer your skills to other applications and disciplines for further success.

### **Book Information**

Series: New Perspectives Loose Leaf: 528 pages Publisher: Cengage Learning; 1 edition (April 7, 2016) Language: English ISBN-10: 1337251437 ISBN-13: 978-1337251433 Product Dimensions: 8.4 x 0.8 x 10.8 inches Shipping Weight: 2 pounds (View shipping rates and policies) Average Customer Review: 3.0 out of 5 stars Â See all reviews (1 customer review) Best Sellers Rank: #76,705 in Books (See Top 100 in Books) #47 in Books > Computers & Technology > Software > Microsoft > Microsoft Excel #56 in Books > Computers & Technology > Software > Microsoft Office #67 in Books > Computers & Technology > Business Technology > Software > Spreadsheets

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<u>Dmca</u>